

Monday, 28 September 2026

## **SEND IMPROVEMENT TASK AND FINISH GROUP**

A meeting of **SEND Improvement Task and Finish Group** will be held on

**Tuesday, 6 October 2026**

commencing at **2.00 pm**

The meeting will be held in the Banking Hall, Castle Circus entrance on the left corner of the Town Hall, Castle Circus, Torquay, TQ1 3DR

### **Members of the Committee**

Councillor Law (Chair)

Councillor Douglas-Dunbar

Councillor Fellows

Councillor Tolchard

Councillor Twelves

---

## **A Healthy, Happy and Prosperous Torbay**

---

Download this agenda via the free modern.gov app on your [iPad](#) or [Android Device](#). For information relating to this meeting or to request a copy in another format or language please contact:

**Governance Support, Town Hall, Castle Circus, Torquay, TQ1 3DR**

Email: [governance.support@torbay.gov.uk](mailto:governance.support@torbay.gov.uk) - [www.torbay.gov.uk](http://www.torbay.gov.uk)

# SEND IMPROVEMENT TASK AND FINISH GROUP AGENDA

## 1. **Apologies**

To receive apologies for absence, including notification of any changes to the membership of the Task and Finish Group.

## 2. **Declarations of Interest**

- a) To receive declarations of non-pecuniary interests in respect of items on this agenda.

**For reference:** Having declared their non-pecuniary interest members may remain in the meeting and speak and, vote on the matter in question. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.

- b) To receive declarations of disclosable pecuniary interests in respect of items on this agenda.

**For reference:** Where a Member has a disclosable pecuniary interest he/she must leave the meeting during consideration of the item. However, the Member may remain in the meeting to make representations, answer questions or give evidence if the public have a right to do so, but having done so the Member must then immediately leave the meeting, may not vote and must not improperly seek to influence the outcome of the matter. A completed disclosure of interests form should be returned to the Clerk before the conclusion of the meeting.

**(Please Note:** If Members and Officers wish to seek advice on any potential interests they may have, they should contact Governance Support or Legal Services prior to the meeting.)

## 3. **Priority Impact Area 1**

(Pages 5 - 14)

The local area partnership must work together to urgently strengthen the systems that support partners' collaborative work at all levels. This includes the development and use of more effective governance arrangements to ensure improvements are made to SEND services in a timely manner.

### Area for Improvement 1

Leaders across the partnership should consider ways to further improve and embed the way that co-production is used across the partnership

### Area for Improvement 2

The local area partnership should continue to build on the work that has already been started in improving working relationships with parents and carers.

**4. Priority Impact Area 2**

(Pages 15 - 20)

The local area partnership must strengthen its commissioning arrangements to meet the identified needs of children and young people with SEND in Torbay. This includes strengthening the way that the joint strategic needs assessment is used to accurately identify and effectively manage risks when service gaps are identified across the partnership.